

Minutes of the 671st Meeting held on Wednesday 19th February 2019 at 7.30pm

Miller Hall, 41, Whitton Road, Twickenham.

Present: Chris Betley, Patrick Brennan, Ted Chatley, Candida Williamson, Michael Foster, Warwick Francis, Ray Nicol, Jenny Band, Irek Gajowniczek, Alex Lawrence, Harvey Kirk, Jean Loveland, Alice Cooper (Item 1 only)

Apologies: Jenny Band, Kim Coles

1. T&TVBKA Short Film Proposal – Alice Cooper (HURCHUN FILMS)

Alice Cooper is willing to give her time free to direct and edit a short film. This could be then added to our website with a presence on social media via Youtube.

Alice gave a figure of aprox. £1500 per 2 minutes for use of cameraman, hire of kit, insurance including public liability insurance, editor, music and graphics.

We are to decide:

- A point of contact for Alice eg. Jen? .
- Time frame: Need to formulate a plan.
- Who is our audience: General public, children
- Need a story , do we include history, use of archived material ?

Figure of £5000 suggested as realistic cost depending on how many events to be filmed in the course of the beekeeping year.

2. Minutes and Matters Arising

Ray proposes and Warwick seconded, Minutes accepted unanimously.

3. Apiary and Mole Works

- a. Electrician carried out a full survey and has produced a report with some recommendations. £930 in Vat. Invoice sent to the wrong email address in error so payment due. Patrick proposes payment asap. There are 53 circuits present on the site.
- b. Nicobuild have quoted for the works to extend the hide footprint area. £1350 inc Vat. Ray proposes to go ahead with the works, Chris seconds.
- c. The wall next to the hide is listed, Patrick has contacted the council and someone came to examine it.
- d. Patrick will email regarding choice of benches for the Apiary garden.
- e. Candida requests that a maintenance schedule is set up. Alex, Ray and Candida to get together and set these up for both Mole and Twickenham.
- f. Money from the house builder for the signage has yet to materialise. This has been ring-fenced for open community events. Jen completed the examination of the wall and deemed it robust enough for the go ahead.

4. Correspondence received

- a. Twickenham Museum – Karen Mann willing to represent T&TVBKA at the museum. Jen pointed out there was a small footfall . Warwick to talk to Karen.
- b. The Exchange Theatre has been booked for 15th May and £700 paid. This will be cost neutral. £5 per ticket. Volunteers are needed as stewards.

5. Membership Update (Warwick)

The new BBKA system is now up and running. Warwick pointed out there were still some minor flaws but we can adapt at present. Patrick/Warwick/Ray and Harvey are on the system.

At present there are:

95 Regular members

12 partner 3 Associate

1 Junior 10 Honorary

1 Country

11 Family

2 new members: Adam Kissell and Philip Webb.

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There is no classification for Schools membership as yet. Warwick pointed out that none of the members from Chase Bridge from last year had their basic certificate.

Warwick is to have a proposal at the AGM re Schools Membership.

Payment deadline for capitation is 31st March 2019. BDI insurance has a 40 day wait from then for any claims.

Payment at Mole Apiary: All hive holders pay rent and all have to take out BDI insurance in case of an outbreak of foulbrood. Harvey to make a list of who has paid/not paid for this year and last year.

6. Treasurer's Update (Warwick)

Potential income £5708.25.

a. Direct Debit to be set up for Website costs. (Ray to check this)

Centenary costs include the purchase of the "Betsy Valentine " books.

b. Switch my Business have been helpful in finding a cheaper energy deal. British Gas lite has been chosen on a 3 year deal at 22p standard charge per day and 14.65p/unit. The proviso is there is only webchat/email communication. Warwick proposes the switch, Harvey seconded. The proposal is passed unanimously.

c. At present there is £76331.05 in CAF account earning no interest. Warwick estimates that if £50,000 transferred to a 60 day notice account this would earn £400/yr. Warwick has the paperwork to go ahead. Pat proposes this and Chris seconds. Warwick to go ahead with this money transfer.

d. Direct payments online has been set up with Jen and Harvey as signatories. Warwick, Harvey and Jenny all need to log in separately and authorise payments. Ted to give Warwick a list of payees eg Thornes and Bee Equipment. Ted to be included as another signatory in due course.

e. "Public benefit statement " for the Charity Commission is not compulsory at present but would be best practice to formulate one in due course.

7. Members Questionnaire

Patrick has produced a draft questionnaire. Warwick to set one up to go online around AGM time.

8. Centenary Year Plans

a. Posters have been produced for the "Bees in my garden "

b. Jean to send out invites to Mayors of Hounslow/Richmond/Kingston/Spelthorne/Elmbridge/Feltham boroughs , Vince Cable who is Patron, other local VIP's

c. Volunteers/meeters and greeters and stewards required with logo badges.

d. Author of Betsy Valentine book wants to come to Open Day. Books purchased for a discounted price of £10 each. These to be donated to schools.

e. Taster day suggested late in the season where appropriate after all practical exams have taken place ie Informal Friday Evening in September.

f. Jean to get information re Interpretation board in the green space near the Exchange theatre.

g. Honours Boards. Full sized mock ups awaited. The boards should be up by April. Warwick has the new Centenary cup ready for the engraver.

9. Health and Safety (JB)

Jenny to go ahead and finalise the Health and safety document with a view to reviewing on an annual basis.

10. Asian Hornet Action Group

Nothing new to report. Ben Donaldson and Ryan Sutton to join group.

Three applications to do Honeybee Health examination this year.

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Julie Hill to bring in plastic bottles for making home-made Hornet traps.

11. AOB

- a. Michael noted that land valuation has not been updated for a number of years. It was noted that Chris Berry the auditor looks at valuations for the end of year accounts. Valuation of the land only relevant if it is sold.
- b. Alex is awaiting a price for the stainless steel panelling for the honey prep room.
- c. The signing in book is now up and running and enforced for Friday evenings.
- d. The skip is still at the Mole Apiary site and is still not full to capacity. Earth from excavation for new shed to be disposed of in skip. Harvey to organise a meeting for mole members.
- e. Warwick has been approached by the builders opposite the Apiary in London Road. They want to use the car park for their vans during the day. The committee have turned this down due to logistics.
- f. BBKA want to send someone from head office to look at the Apiary to include in a schools BBKA article in BBKA news. To pass to Shaun, Sonia and Candida.

Meeting concluded 9.20pm

Next meeting Wednesday 20th March 7.30pm for discussion of T&TVBKA end of year accounts