

Present: Chris Betley, Jenny Band, Patrick Brennan, Neil Hillbery, Ray Nicol, Alex Lawrence, Harvey Kirk, Irek Gajowniczek, Ted Chatley, Candice Williamson, Warwick Francis.

Apologies: Tony Wilson, Michael Foster and Mike Scotton

1. Minutes and Outstanding issues from last meeting

First night for members is 16th March and for beginners 13th April.

The lecture from Professor Mike Brown and the Members visit have yet to be finalised.

The minutes are taken as read.

2. Apiary and Mole works

a. Patrick received three quotes for the tree works. E Hughes has been chosen to do the works at a cost of £850. Ted proposed, Neil seconded.

b. Joe Potter to contact Paul from Nicobuild regarding the concreting works at the rear of Miller Hall.

c. Replacement windows and doors and metal roofing to building at Mole Apiary: Alex to put flashing on roof and reconnect guttering to solve immediate problem.

A written schedule of works is required to go forward. Neil wishes to relinquish the management role. Harvey is willing to take this on. Neil proposed and Alex seconded. Warwick pointed out that only 6 members have paid for their plots this year.

d. Hide

The education group requires a soft fabric over a solid "gazebo like" structure with a pitched rather than flat roof. Jenny has provided an illustration. Patrick suggests the group of Shaun, Gill Silvester, Candy and Jenny B meet to take this forward.

4. Membership secretary's update (Warwick)

Membership reminders have been sent out, another reminder is due out soon.

Current membership:

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|--------------|-----|
| Full members | 91 |
| Partners | 13 |
| Country | 1 |
| Associate | 5 |
| Hons | 9 |
| Family | 10 |
| Total | 128 |

I new partner member Neil Sykes

Mike Scotton is not renewing his membership as he is not keeping bees. As he has done sterling work in his role of librarian for 22 years Warwick suggests putting him forward for honorary membership at the AGM, together with Neil Hillbery for his services as ADM delegate and his role of Treasurer.

Kim Coles has taken the role of librarian and will do the handover with Mike in the next few weeks.

5. Correspondence received (Jenny)

a. The small amount of correspondence relates mostly to the taster day

b. Newlands school requires a speaker for talk on bees. This was forwarded to Shaun and the education group

c. **Asian hornet action group** . The action group would pool resources with other associations eg. Kingston and disseminate information on the identification of the asian hornet. We would be responsible for recognising the hornet and forwarding the

information to the non- native species directorate and NBU. Warwick pointed out that the NBU have not dealt with this threat competently. The group taking the disease module and honey bee health exam are happy to set this up: Chris Betley, Patrick, Ray and Julie.

6. Treasurer's update (NH)

- a. Income £6666.85 : £4242.50 Membership donations (giftaided), £683.25 Membership (non-giftaided) , £312.10 Extra BDI, £1369.00 winter course donations (up from last year), surplus equipment sale £50 and Bee talk donation £10.

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|-----------|-----------------------|-----------------|
| Paid out: | £177.11 | EDF electricity |
| £28 | Mole | |
| £10 | Account fees CAF bank | |
| Total | £210.11 | |

£64918.44 in the bank as of today.

- b. **Annual report and accounts 2017** were sent out 1 week ago

There is a surplus of £215.32 as we spent £8750 refurbishing the honey prep room together with new gates at Mole apiary.

The trading scheme made in excess of £2400, an excellent year. Harvey and Ted were thanked for their hard work keeping this going strong.

SORP 102 Charity commission rules and regulations have resulted in us having to show depreciation , residual value stays but needs to be written off if more than 20 years old. The majority of equipment dates back 10years and we have written this off. The depreciation is 10% per year (straight line):

Buildings: Hall built 1962 has a book value of nil (50 years time span, depreciation 2% per annum)

Refurbishment: This equipment has been added back into the assets, this will depreciate at 5% per annum.

This is all detailed in the accounts which were prepared by Christopher Perry, an independent accountant. Patrick is happy to sign them off. Neil proposed, Ray seconded. Neil proposes a resume to be sent to the membership as a PDF on the website Neil proposes and Ray seconded.

7. Signage

Artwork was received by Jenny, for the lettering for main sign a simple lettering style was chosen. Jenny proposed this was seconded by Ray.

8. Honours Board (Claire Tobarty)

Claire has taken recommendation from the sign writers and opted for aluminium, cut and collared where needed. The shields would be fixed with high bond tape. There will be an audit of all the names on cups and awards so all the history will be transferred to the honours boards. Eg the Miller cup lower tiers will be removed and shields transferred. There is room for an eleventh cup (discussed in last minutes)

| | |
|---|-------|
| Costings: All 11 boards with no shields | £2000 |
| Shields@£6 per shield | £3500 |
| Total | £5500 |

Claire has had quotes from two signwriters, one was more organised and 25% cheaper (Sion House is the example)

The front signage can remain the same as this does not need to be life long.

9. Health and Safety inspection

Patrick and Tony inspected the property. With public buildings with more than 20 people a fire inspection and fire safety plan needs to be put in place. Jenny and Patrick are happy to sort out the fire safety regulations and the fire safety inspection certificate.

Fire alarms: There are issues with some of the fire alarms as some of the batteries have not been replaced. Some alarms will need to be replaced in due course.

10. Parliamentary Group visit 8th May

To take place between 10 and 11 am. A group of MP's to have a talk and tour round the apiary on issues related to beekeeping.

11. AOB

- a. Plant stall: Malcolm is not able to run the plant stall in the future. Jenny has a plant list and budgetary framework to go out to membership. The plant list represents flower likely to be blooming on or around open day in June.
- b. More beesuits are needed for the apiary for the new beginners groups, mainly jackets. We need to provide information so that the new beekeepers can equip themselves. Warwick is going to beetradox to pick up a box of assorted jacket/veils. £200 was made available for purchase of 10 beesuits. Pat proposed, Jenny seconded.
- c. Provisional date for open day 2nd June 2018 subject to road closures as the alternative of 16th June is "Twickenham goes green"
- d. Nosema clinic for testing of apiary bees is provisionally booked for 1st April, depending on weather.
- e. Revised Data Protection Act: relevant to all groups that store personal data. Patrick and Ray to check any changes. Warwick suggests there is just a heavier fine for breaching the act.
- f. Visit to bee farm: Payne's do not do tours, waiting to hear from Quince honey farm (Devon). Other suggestions are East Surrey bees and Black horse apiaries in Woking.
- g. More volunteers required for grass cutting at Mole Apiary
- h. Mead prize: An obelisk has been kindly donated by Arthur Green. "Twickenham Centenary Obelisk" for best mead in show
- i. Emerade 2x500 adult dose adrenaline for anaphylactic shock to be ordered for beginning of season.

Meeting concluded at 9.20 pm

Next meeting 7.30 pm on Wednesday 11th April 2018

