

**Present:** Chris Betley, Patrick Brennan, Warwick Francis, Irek Gajowniczek, Neil Hillbery, Ray Nicol, Candy Williamson, (7)

**Apologies:** Jenny Band (1)

**Joe Potter** attended the first part of the meeting to discuss the Honey Prep Room Project.

**The chair noted that there was no reminder of the meeting due to lack of Hon. Secretary hence the low turnout**

### **1. Twickenham Honey Prep. Room: Update**

#### **Building works**

Paul from Nicobuild started working on the project on 26<sup>th</sup> June. The water heater has been installed in the ladies toilet. The water pipes have been relocated to run round the back of the building and are due to be boxed in and insulated. An isolation valve is also to be provided at no extra cost. Paul also suggested door stops buffers to stop cladding on wall being damaged. Fusebox is to remain in place and be boxed in and other areas cladded. It was noted that the smoke detector should have been changed May '17. Neil noted that not all detectors had been set up correctly. Paul is due to replace the smoke detector in the honey prep room and would quote for others as required.

Joe was concerned that if they were not functioning that the insurance would be null and void.

The drains have been tested, the extractor and light switch have been coordinated. The floor is due to be laid on 30<sup>th</sup> June. Lighting is soft white which Neil and Pat agreed was adequate brightness.

Candy wanted to make sure there are no health and safety issue with the heating and electrics in the ladies toilet. Paul and Joe are to check these issues

### **2. Minutes from last two meetings**

- a. Minutes of special meeting accepted , proposed by Candy and seconded by Ray.
- b. Copy of amendments of last meeting not seen, to sign off next meeting.

### **3. Matters arising from minutes of last meeting:**

- a. Honey prep room is progressing.
- b. Recruitment of Hon. Secretary. No offers as yet. Warwick is handling correspondence for now. Chris is acting minutes secretary and Jenny is acting Hon. Secretary.

#### **c. Mole Works (NH/ AL )**

Ray noted that the lawn had been cut back (Alex et al ). The new gates work well but tend to swing shut, a means of restraint a drop bolt or concrete post/block is required.

#### **d. New Logo Update**

The logo is now being used. Warwick has not received all the art works only the pdf files. High res. /low res. files awaited.

Ray noted that the Website requires an update. A sub committee of Candy, Pat and Ray to carry this out.

#### **e. Laboratory:**

New microscopes have now been added to the inventory.

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Miller Hall, 41, Whitton Road, Twickenham.

f. **Open Day** : This is being dealt with at a special meeting. Ray suggests a "post mortem"

g. **Summer Social** : Confirmed for 22<sup>nd</sup> July

h. **Volunteering:**

Work required to redo awning. The quote has been approved and Alex is to carry out the work over 3 days.

Reconcreting work at rear: A new concrete base is required to prevent rotting of wooden subframe . Neil suggests Paul from Nicobuild could quote for relaying concrete at rear, behind the kitchen. Frank had dealt with this issue but deemed it non-essential.

**4. Correspondence (Warwick)**

Most correspondence swarm related, also Flow Hive update, and a request from John Holden (now Gwent ) regarding charity commission information.

**6. Membership Update (WF)**

Full members	153
Partners	17
Country	2
Hons	9
Junior	1
Family	19
Total 201	

New members joined:

Mrs Unity Harvey  
Mr Peter Smith  
Ms Tara Blahuta  
Dr Paul Armstrong  
Mr Wayne Lovett  
Mr Richard Jaggard

Feedback from the Open Day , Warwick felt that there was an expectation from a few of the interested public that there was unlimited space at the apiaries here in Twickenham and at Mole.

**7. Treasurer's update (NH )**

The Treasurer's report showed a healthy financial situation.

Receipts to date : £12600

Spend £15,800

Receipts from membership £8000

Donations £1300

Open Day £1600

**Open day:** Neil suggested that low footfall/half term/Elton John concert culminated disappointing takings. Warwick suggests advertising in local press next year. Malcolm and Julia do not want to run the plant stall next year. Profit £400 this year.

Outgoings	Capitation	£2400
	Insurance	£2500
	Stage 1 HPR	£3000
	Mole gates	£2200
	Microscopes	£1200
CI bank account		£60,700

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Trading scheme	£10,500
Deposit Acc	£16,400

**Signatures:** It was agreed at the last meeting that Harvey Kirk be put on the list. signatory is Warwick is happy to be the 6<sup>th</sup> singnatory. Neil proposed, Pat seconded.

**8: Proposed Visits:**

Newbury Group ( Elise Keusch) - **Action** : the dates 16 July was confirmed–

The group are keen on guided tour of facilities, information on honey show and open day set up and educational support. 10 people booked so far (ideally up to 25) Pat to confirm the timings and tours . Clare and Ray are available.

**9. Open Day**

Vince Cable as patron popped in on his campaign trail. An organising committee to be set up for next open day. A debrief of open day suggested after the Summer Social (28<sup>th</sup> July) provisionally.

**10. Summer Social**

Jenny to organise volunteers especially from the beginners groups at Friday meetings

**11. Rolling Programme (as last meeting)**

It was noted that the Education group consciously assesses the number of children and individuals their work reaches, and that this takes priority over revenue as a measure of success. This is the type of accountability we need.

The education group have a busy few weeks before the end of term, there have been problems with the building works as most of the committee do not realise what high footfall there is.

Warwick suggests we prepare a mission statement to let people know how much we do. Candy suggested that the hide roofing fabric may need refurbishment next year

- Leaking Pipe and uneven concrete outside Margaret English Hut:

**Action PB** to ask Paul from Nicobuild for advice and a quote. .

**A.O.B**

-Expansion of scheduling to include school visits, honey prep room and extractors. Software is required to allow use of more than one product at a cost of 75\$ (Ray).

-Mission statement -achievement of branch this year (Pat)

**The meeting closed at 21.05 pm.**

**Next meeting:** **Wednesday 13<sup>TH</sup> September at 7.30pm**