

FINAL

TWICKENHAM AND THAMES VALLEY BEEKEEPERS' ASSOCIATION
Minutes of the 655th Meeting held on Tuesday 24th January 2017 at the Miller Hall,
41, Whitton Road, Twickenham.

Present: Patrick Brennan, Ted Chatley, Sarah Crofton, Warwick Francis, Michael Foster, Irek Gajowniczek, Alex Lawrence, Tony Wilson, Frank Wright. Ray Nicol, Mike Scotten, Neil Hilbery, Harvey Kirk.

(13).

Apologies: Chris Deaves, Ben Taylor, Jenny Band (3)

1. Mole Apiary Gates

The revised quotation received from ASD, previously circulated was discussed. The Committee voted to accept the quotation, based on the recommendation of 1 committee member who had had satisfactory dealings with the Company previously, with 1 abstention from the Treasurer on the basis that only 1 quotation was received. Final details confirmed with Supplier next day. (AL).

2. Honey Prep Room

The quotation received from Woodland Commercial Ltd, having previously been distributed, was used as the starting point of discussion.

It was agreed that the quotation, whilst admittedly done quickly to provide an estimate for discussion, was incomplete as far requirements are needed.

4 possible options were discussed:

a) Swapping the existing Honey Prep room with the Laboratory.

The current floor space of the existing Honey Prep room is approx 10.66 sq meters. (4.1 mtr x 2.6mtr) and the Laboratory is approx 16.56 sq meters. (4.8 mtr x 3.45 mtr). It was agreed that the current layout of the Laboratory offered flexibility with the Discovery Centre in terms of 2 separate rooms but turned into 1 bigger classroom if needed. There was some debate about which room is used more often but it was agreed that pursuing this option would require structural changes and the possible advice of a Structural Engineer.

b) Upgrading the Honey Prep Room within the existing footprint

It was agreed that more space could be found within the existing building by 'de cluttering' the amount of equipment stored in the room to focus on Honey extraction primarily and equipment used for other activities like bottling etc be stored elsewhere. It was agreed that a total internal revamp: new tiling to walls and floors, new extractor fan, upgraded hot water supply, possible drainage outlet in the floor, and flexible piping around the sink unit together with slimmer work surfaces would offer a better working environment.

c) Extending the Honey Prep Room

It was agreed that extending the room as per the quote from Woodland with the addition of the increased internal specification as outlined in option (b) would give an additional 3 sq meters at a cost of @ £15k plus vat. This was not considered to be value for money.

d) New build

The proposal was to extend the Margaret English room into the courtyard with the removal of one of the black sheds. Moving the lockers / changing arrangements into the current Honey Prep room and thus creating a much bigger Honey Prep Room. It was considered that this option, like option (a), would need the advice of a Structural Engineer.

Whilst options a, c, and d have not been completely ruled out, it was felt that given the urgency in improving current Honey Prep Room conditions in time for use later in this season, option b was chosen as the best interim solution.

Proposed by **P.B.** seconded by **T.W.** Unanimous vote by the Committee.. **(F.W.)**

Under option (b) it was agreed as a minimum requirement that we would look to refresh / replace the following :

- Walls – with floor to ceiling tiling / suitable surface for washing down.
- Flooring- replaced with tiling / flooring suitable for washing down, possibly with a drain unit.
- Extractor fan – replace with larger bee-proof one.
- Hot water supply- increased hot water capacity.
- Sink units – refit with flexible piping which would allow for the sinks to be moved away from the wall for cleaning purposes without effecting drainage.
- Lighting – replace fluorescent lighting (dust traps) with stronger ceiling spot lights.

A number of builders have been approached with a view to quoting for the work going forward

As an on- going project, a small group has been drawn up with the task of pulling together a detailed specification of requirements of what would be involved in pursuing options a, c and d. **(RN, PB, AL and FW)**

3. Any Other Business

a) Deferred to next scheduled Committee meeting.

The meeting ended at 8.55pm. Next meeting: Thursday 2nd March at 7.30pm

Please note change of day due to the Beginners class on the Wednesday evening.